



INSTITUTO SUPERIOR  
DE CIÊNCIAS SOCIAIS  
E POLÍTICAS  
UNIVERSIDADE DE LISBOA

**PUBLIC NOTICE FOR THE ATTRIBUTION OF A RESEARCH GRANT (BI), FOR A BACHELOR'S DEGREE HOLDER, UNDER THE UNIT UIDB/00713/2020, TO BE DEVELOPED IN THE CENTRE FOR PUBLIC ADMINISTRATION AND PUBLIC POLICIES (CAPP) OF THE INSTITUTE FOR SOCIAL AND POLITICAL SCIENCES OF THE UNIVERSITY OF LISBON (ISCSP-ULISBOA)**

It is available an application for the attribution of one (1) Research Grant (BI), for a bachelor's degree holder, from February 7<sup>th</sup> to February 20<sup>th</sup> of 2023, under the Unit UIDB/00713/2020, to be developed in the Centre for Public Administration and Public Policies (CAPP) of the Institute for Social and Political Sciences of the University of Lisbon (ISCSP-ULisboa).

**Scientific Area:**

Communication Sciences.

**Admission requirements (cumulative):**

- Bachelor's Degree;
- Frequency of a Master's degree in Communication Sciences, or related area.

**Working plan:**

- Elaboration of CAPP's online science communication plan;
- Definition of the editorial line of digital content;
- Implementation of ISCSP-ULisboa CAPP's online communication plan, including production and dissemination of newsletter, updating and management of mailing lists, updating of website contents and management of online social networks profiles of CAPP of ISCSP-ULisboa;
- Production of monthly evaluation reports on the implementation of CAPP's online communication plan;
- Support in performing task related to the management of research processes and dissemination of scientific knowledge.

**Legislation and regulations:**

Research Fellowship Statute, approved by Law n.º 40/2004, of August 18<sup>th</sup>, in its current wording, amended by Decree-Law n.º 123/2019, of August 28<sup>th</sup>.

Regulation of Research Grants of the Fundação para a Ciência e a Tecnologia (FCT, I.P.), in its current wording, approved by Regulation No. 950/2019, of December 16<sup>th</sup>; <https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt> or as published in DRE: <https://dre.pt/application/file/a/127230968>.

Regulation of Research Grants of the University of Lisbon, in its current wording, approved by Order No. 8061/2022, of July 1<sup>st</sup>; <https://www.ulisboa.pt/vista/docs/regulamentos/all> or as published in DRE: <https://dre.pt/dre/detalhe/doc/8061-2022-185504041>.

**Workplace:**

The activities will be developed in CAPP of ISCSP-ULisboa, under the scientific supervision of Professor Sónia Margarida Pedro Sebastião.

**Grant duration:**

The grant will have the duration of 12 months, expected to start on April 1<sup>st</sup> of 2023, and may be renewed under the terms foreseen in Regulation of Research Grants of FCT an University of Lisbon. The maximum duration of the contract to be established between ISCSP-ULisboa and the selected applicant is entirely linked to the duration of the project being on its basis, not exceeding its duration.

**Monthly Maintenance Allowance:**

The amount of the monthly maintenance allowance corresponds to € 875.98, according to the current table of values of grants awarded directly by FCT, I.P. ([www.fct.pt/apoios/bolsas/valores](http://www.fct.pt/apoios/bolsas/valores)). To the value of the monthly subsidy is added the payment of the charges resulting from the contributions that fall on the first of the steps referred to in article 36 of Decree-Law n.º 40/89, of February 1<sup>st</sup>, regarding the Voluntary Social Insurance, whose adhesion is the responsibility of the fellow.

**Selection Methods:**

Applicants will be ranked on a scale from 0 to 100 points.

The selection of candidates will be based on the Curricular Evaluation (50%) and the Interview (50%).

1. The curricular evaluation will be weighed as follows:
  - a) Proven experience in communication planning and production of digital content (50%);
2. The interview will be weighed as follows:
  - a) Suitability of the candidate's profile (25%);
  - b) Motivation to participate in CAPP's online science communication activities (25%).



No candidate should be privileged, benefited, impaired, or deprived of any right or exempted of any duty on the basis of, namely, ancestry, age, gender image or identity, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, religion, political or ideological convictions and union trade membership.

**Jury:**

President: Sónia Margarida Pedro Sebastião, President of CAPP's Executive Council of ISCSP-ULisboa;  
1<sup>st</sup> Effective Vowel: Raquel Corte-Real dos Nascimento Baltazar, Assistant Professor of ISCSP-ULisboa;  
2<sup>nd</sup> Effective Vowel: Rosária Maria Pereira Ramos, Assistant Professor of ISCSP-ULisboa;  
1<sup>st</sup> Substitute Vowel: Alice Maria Quelhas Lima Donat Trindade, Vice-President of ISCSP-ULisboa;  
2<sup>nd</sup> Substitute Vowel: Maria Isabel Soares Carvalho, Vice-President of ISCSP-ULisboa.

**Notification Process of Results:**

The final results of the evaluation will be publicized on an alphabetically ordered list, posted in a visible and public place of ISCSP-ULisboa. The approved candidate will be notified by email.

**Application date:**

The application is available from February 7<sup>th</sup> to February 20<sup>th</sup> of 2023.

**Application presentation:**

The applications must be formalized, **mandatorily**, accompanied by the following documents:

- a) Application letter with the identification of the candidate and procedure to which it relates;
- b) Documents proving that the candidate meets the admission requirements, namely a copy of the qualification certificate of the Bachelor's degree;
- c) *Curriculum Vitae*;
- d) Document proving enrolment in the master's degree;
- e) Declaration under oath that there is no professional or service provision activity that violates the duty of exclusive dedication;
- f) Copy of the civil identification document and, whenever applicable, copy of the proof of residence permit or other legally equivalent document;
- g) Examples of digital content produced (e.g., PowerPoint or canva.pt presentation, infographic, video);
- h) Other supporting documents considered relevant for the application process.

Academic degrees obtained in foreign countries require registration by a Portuguese Institution, in accordance with Decree-Law n.º 66/2018, of August 16<sup>th</sup>, and Ordinance n.º 33/2019, of January 25<sup>th</sup>. The presentation of the certificate is mandatory for the signing of the contract. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>.

Failure to submit the documents referred to in paragraphs a) to f) automatically determines the non-admission to the procedure.

Applications (formalized with all the aforementioned documentation) must be delivered in person to the ISCSP-ULisboa Expedient Service, at Campus Universitário da Ajuda, Rua Almerindo Lessa, 1300-663 Lisbon, during the period from 9:30 am to 12 pm and from 2:30 pm to 16:30 pm, or sent by registered mail to the same address, at the care of the Administrative and Financial Area - Human Resources.

Institute of Social and Political Sciences, on February 3<sup>rd</sup> of 2023

The President,

Ricardo Ramos Pinto  
Full Professor