

Instituto Superior de Ciências Sociais e Políticas

Universidade de Lisboa

Public Notice

The present notice serves the purpose of publicizing the opening of an international documentary recruitment procedure, for 30 working days following the publication of the Portuguese version of the notice in Diário da República, for a position as Associate Professor in the Instituto Superior de Ciências Sociais e Políticas (ISCSP) of the Universidade de Lisboa (ULisboa), in its area of Sociology following the provisions of Articles 38th to 51st, 61st and 62nd-A of the Estatuto de Carreira Docente Universitária (ECDU), republished by Decreto-Lei no. 205/2009, of 31st August, and Article 77th of Decreto-Lei no. 84/2019, of 28th of June, and other applicable legislation, namely the “Regulamento Geral de Concursos para recrutamento de professores catedráticos, associados e auxiliares” of Universidade de Lisboa, approved by Despacho of Reitor of 16th February 2015 and published by Despacho no.2307/2015, of Diário da República, 2nd series, nr. 45, of 5th March.

The Despacho conjunto no. 373/2000, of 31st March of the Ministro da Reforma do Estado e da Administração Pública and the Ministra para a Igualdade requires that in the notices for admissions of personnel the following statement must be included:

"In compliance with paragraph h) of Article 9 of the Constitution, the Government, as an employer, actively promotes a policy of equal opportunities between men and women for the access to employment and career development, taking every step to prevent each and any form of discrimination".

Likewise, no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty on the grounds, in particular, of descent, age, sexual orientation, marital status, family situation, economic status, education, origin or condition. social status, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.

Following articles 38th to 51st of ECDU, as well as of other applicable legislation, and following dispositions on Article 8th of the Regulamento Geral de Concursos para recrutamento de professores catedráticos, associados e auxiliares of Universidade de Lisboa, the following rules will apply:

I – Authorization Order

This procedure was authorized by Despacho of 02/12/2019, the Reitor of Universidade de Lisboa, issued after verification of the assumptions provided for in article 77th of Decreto-Lei no. 84/2019, of 28 June, as well as as after confirming that there is adequate budget and that the job now open is foreseen and not occupied in the ISCSP's establishment plan.

II – Workplace

Facilities of ISCSP, located at Rua Almerindo Lessa, Campus Universitário da Ajuda, Lisboa, Portugal.

III – Requirements for application:

Requirements are as follows:

III.1 - Candidates must hold a PhD degree, for at least five years.

III.2 - The Candidates that hold academic degrees awarded by foreign higher education institutions must have a doctoral degree recognition under the terms of Decreto-Lei no. 66/2018, of 16 August, until the deadline awarded for signing the contract.

III.3 – According to no.2 of article 77 of Decreto-Lei no. 84/2019, of June 28, may be opponents to this procedure for promotion professors with an indefinite contract with the University of Lisbon and have a minimum of 10 years of seniority in the respective category.

III.4 - The non-delivery of any of the documents that must instruct the application, within the deadline and in the terms indicated in Chapters VII and VIII of this public notice, determines the non-admission thereof, which shall be subject to analysis and decision of the President of ISCSP prior to deliberation on absolute merit.

III.5 - The fulfillment of the admission and exclusion requirements of candidates is provided for in Chapter VI of the Regulation.

IV- Admission criteria based on absolute merit:

IV.1 - Admission to candidates on absolute merit depends on the fulfillment of the following criteria, cumulatively:

- A curriculum that the jury considers to have scientific merit and research capacity, pedagogical value and already developed pedagogical activity, compatible with the disciplinary area for which the competition was opened and appropriate to the respective teaching category, as provided for in no. Article 10 of the Regulation;
- Hold a PhD, for at least five years, in the field of knowledge appropriate to the exercise of teaching functions in the disciplinary area for which the competition was opened;
- Presentation of a Scientific and Pedagogical Project that evidences the necessary capacity for the exercise of the functions of Associate Professor in the disciplinary area of the contest.

IV.2 – A candidate will be approved by an absolute majority of the voting members of the jury in a justified nominal vote, in which no abstentions are admitted.

V. Evaluation parameters and ranking in relative merit

Once the candidates approved in absolute merit are selected, they will be ranked, on relative merit, based on the selection criteria, respective weighing and final valuation system defined below.

Each Jury member's assessment of the candidates in relative merit will be based on the weighted sum of the scores assigned on a scale of 0-100 (0 minimum and 100 maximum).

The curriculum of candidates admitted in absolute merit is evaluated in the following aspects: a) scientific performance; b) pedagogical capacity; c) other activities relevant to the mission of the higher education institution that have been developed by the candidate, compatible with the disciplinary area in which the competition is opened, and appropriate to the category of Associate Professor; d) Scientific and Pedagogical Project related to the development of the disciplinary area referred to in this procedure at ISCSP-ULisboa.

The grading strands are assigned the following overall weighting:

- Scientific Performance - 30%;
- Pedagogical Capacity - 35%;
- Other activities relevant to the mission of the University - 5%;
- Scientific and pedagogical project - 30%.

CRITERIA	Weighing of the Criteria	FACTORS	Weighing of the Factors
A) Scientific Performance	30%	Scientific production	40%
		Coordination and achievement of research projects	20%
		Participation in research teams	20%
		Intervention in the scientific community	15%
		Promotion of scientific activity	5%

B) Pedagogic capacity	35%	Coordination and achievement of research projects	20%
		Production of pedagogical material	20%
		Teaching activity	50%
		Evaluation of teaching activity by students	10%
C) Other activities relevant to the mission of the University	5%	Services to society	5%
		Services to the scientific community	20%
		Activities in governing bodies	15%
		Activities in Scientific and Educational Coordination Units	30%
		Activities in Study Centres and Research Institutes	25%
		Activities in Post-Graduate and Specialization Courses	5%
D) Scientific and pedagogical project	30%	Institutional context (adjustment to disciplinary area)	20%
		Pedagogic Innovation	35%
		Scientific Quality	35%
		Feasibility	10%

The candidates ordering method is provided in the article 20th of the Regulamento.

VI – Public hearings

The panel of jurors may promote public hearings, in case of equal circumstances, to candidates admitted under absolute merit requirements. In such case, hearings will take place within a period of time starting on the 15th and ending on 30th working day after the end of the process of application following absolute merit requirements.

VII - Application Process

Applications must be handed in person, or sent by registered mail to: Gabinete de Apoio Jurídico do Instituto Superior de Ciências Sociais e Políticas, Rua Almerindo Lessa, Campus Universitário do Alto da Ajuda, 1300-663 Lisboa, Portugal, until the last day set for the reception of documents. If sent by mail, the postmark must be set no later than the application deadline above mentioned.

VIII – Documents required

The application must contain the following elements:

- Statement affirming that the application fulfils all requirements foreseen by law and the present notice, contemplating admissibility to this recruitment procedure, provided in ISCSP's website;
- In digital form, in non-editable format (pdf):
 - 1- Candidate's curriculum vitae, which must be presented in accordance with the strands A), B) and C) indicated in Chapter V, with a detailed indication of the activity carried out in these areas. The curriculum vitae should be marked, in an autonomous session at the end of the document, the publications / works that the candidate considers most representative, namely regarding their contribution to the development and evolution of the disciplinary area in which the procedure is opened, taking into account the provisions of Chapter V. This selection must be accompanied by a brief justifying description in which the candidate spells out his contribution;
 - 2 - Publications/papers mentioned in the curriculum vitae by the candidate as most representative;
 - 3 - Scientific and pedagogical project (40 pages maximum, including attachments);
 - 4 - Index of all works submitted under the procedure.
- In paper format:
 - 1 – 1 copy of the applicant's curriculum vitae;
 - 2 - 1 copy of the scientific and pedagogical project.

IX - Language

All documents used in the application, must be submitted in Portuguese or English.

X – Members of the Selection Panel

The selection panel of this recruitment is composed of the Reitor, who presides, and the following members:

Doutora Anália Maria Cardoso Torres, Professora Catedrática do Instituto Superior de Ciências Sociais e Políticas da Universidade de Lisboa;

Doutora Ana Maria Alexandre Fernandes, Professora Catedrática do Instituto Superior de Ciências Sociais e Políticas da Universidade de Lisboa;

Doutor Luís António Vicente Baptista, Professor Catedrático da Faculdade de Ciências Sociais e Humanas da Universidade Nova de Lisboa;

Doutor Manuel Gaspar da Silva Lisboa, Professor Catedrático da Faculdade de Ciências Sociais e Humanas da Universidade Nova de Lisboa;

Doutor Telmo Humberto Lapa Caria, Professor Catedrático da Universidade de Alto Douro e Trás-Os-Montes.

Instituto Superior de Ciências Sociais e Políticas, 5th of December of 2019.

The President
Manuel Meirinho