

ANNOUNCEMENT FOR THE GRANTING OF RESEARCH FELLOWSHIPS FOR DOCTORAL STUDENTS

The Institute for Social and Political Sciences (ISCSP-ULisboa) hereby announces a call for the award of 1 (one) research grant, hereinafter referred to as Doctoral Research Grant, in the area of Political Science and International Relations under the FCT Research Grant Regulation (RBI) and the Research Grant Holder Statute (EBI).

The grants will be funded by the Portuguese Foundation for Science and Technology (FCT) under the Collaboration Protocol for the Multiannual Plan for Research Grants for Doctoral Students, signed between FCT and the R&D Unit Instituto do Oriente, Unit number 4018.

1. APPLICATION SUBMISSION

The call is open from 1 April to 17h00 (Lisbon time) of 2 May 2022.

Applications and supporting documents for the application set out in this call for applications must be submitted by email to recrutamento@iscsp.ulisboa.pt.

Each candidate may submit only one application, under penalty of cancellation of all applications submitted.

The provision of false statements or plagiarism by the applicants will lead to the cancellation of the application without prejudice to the adoption of other sanctionary measures.

2. TYPE AND DURATION OF GRANT

Doctoral Research Grants are intended to finance the carrying out, by the grantee, of research activities leading to the achievement of the academic degree of doctor in Portuguese universities.

Research activities leading to the academic degree of doctor will take place at Instituto do Oriente, which will be the host institution for the grantees, without prejudice to the work being carried out in collaboration between more than one institutions.

The research activities leading to the academic degree of Doctor of the selected grant holders must be framed in the activities and strategy plan of the Instituto do Oriente, and must be developed within the scope of the following Doctoral Programmes:

- PhD Program in Political Sciences at ISCSP-ULisboa
- PhD Program in International Relations at ISCSP-ULisboa

The work plan may take place in full or in part in a national institution (in-country grant or mixed grant, respectively).

The duration of the grants is, as a rule, annual, renewable up to a maximum of four years (48 months), and the grant cannot be awarded for a period of less than 3 consecutive months.

In the case of a mixed grant, the period of the work plan that takes place in a foreign institution cannot exceed 24 months.

3. GRANT RECIPIENTS

Research Grants for PhDs are intended for registered candidates or candidates who meet the necessary conditions to register for the Doctoral Program mentioned in point 2 of this Notice and who intend to develop research activities leading to the academic degree of Doctor in the Institute of Social and Political Sciences.

4. ELIGIBILITY

4.1 Candidate Admissibility Requirements

The following are eligible to apply to this call:

- National citizens or Citizens of other member states of the European Union;
- Citizens of third countries;
- Stateless persons;
- Citizens benefiting from political refugee status.

Para concorrer a Bolsa de Investigação para Doutoramento é necessário:

- Bachelor degree or Master in the field of International Relations, Political Science, Strategy or in related fields;
- To live in Portugal permanently and habitually, a requirement applicable to both national and foreign citizens.
- Not to have benefited from a PhD or PhD in companies grant directly funded by FCT, regardless of its duration.

4.2 Application Admissibility Requirements

It is indispensable, under penalty of non-admission to the Call, to attach the following documents to the application:

- Elements of the identity card/citizen card/passport;
- Work plan that the candidate proposed to develop in accordance with the rules in Annex I of Basic Regulation no. 253/2019, published in Diário da República, 2nd series, no. 57 of 21 March from 2019;

- *Curriculum vitae* of the candidate, including language skills in English (according to the common European reference levels for languages);
- Qualification certificates of the academic degrees held, specifying the final classification and, if possible, the classifications obtained in all the subjects taken, or, alternatively, a declaration of honour by the candidate that he/she completed the bachelor's or master's degree until the end the application deadline;
- Record of recognition of academic degrees awarded by foreign higher education institutions and record of the conversions of the respective final classification to the Portuguese classification scale, or, alternatively, declaration of honour by the candidate that he/she obtained the recognition of the foreign degree equivalent to that of graduate or master until the end of the application period;
- Motivation letter (Max. 500 words);
- Letters of Recommendation (min. 2);
- Write the application and all documents associated with it, including motivation and recommendation letters, in Portuguese or English.

Regarding the above admissibility requirements the following is noted:

- In the case of academic degrees awarded by foreign higher education institutions, and in order to ensure the application of the principle of equal treatment of candidates holding foreign and national academic degrees, it is mandatory to recognize those degrees and to convert the respective final classification into the Portuguese classification scale.

The recognition of foreign academic degrees and diplomas as well as the conversion of the final classification into the Portuguese classification scale may be requested in any public higher education institution, or in the Directorate General of Higher Education (DGES, only in the case of automatic recognition). Regarding this matter, we suggest consulting the DGES portal at the following address: <http://www.dges.gov.pt>.

- Only candidates who have completed the cycle of studies leading to a Bachelor's or Master's degree by the end of the application period will be admitted. If they still do not have a course completion certificate, a declaration of honour from the candidates that they have completed the necessary qualifications for the purposes of the competition will be accepted by the end of the application deadline. The granting of the grant is always dependent on the presentation of the proof of ownership of the academic qualifications necessary for the granting of the grant.

5. WORK PLANS AND SCIENTIFIC ORIENTATION OF THE FELLOWSHIPS

The fellow must have defined a project theme and a doctoral area, focusing on Asian Studies. In the development of the respective works, the grantee must collaborate in the research activities of the Instituto do Oriente and respective projects, according to their areas of specialization.

6. EVALUATION CRITERIA AND AWARDS

6.1 Evaluation Criteria

The assessment takes into account the merit of the candidate, the merit of the work plan and an interview.

Applications considered admissible will be scored on a scale from 0 to 20 in each of the following evaluation criteria:

- Criterion A – Evaluation of the candidate’s merit, with a weight of 20%;
 - Subcriterion A1 – Academic Path, with a weight of 50% with the following ponderation:
 - Subcriterion A1.1 – Bachelor Degree, with a weight of 35%;
 - Subcritério A1.2 – Master’s, with a weight of 65%;
 - Subcriterion A2 – *Curriculum vitae*, with a weight of 40%;
 - Subcriterion A3 – Letter of Motivation, with a weight of 5%;
 - Subcriterion A4 – Letters of Recommendation, with a weight of 5%;
- Criterion B – Evaluation of the work plan’s merit, with a weight of 30%;
 - Subcriterion B1 – Scientific quality and methodological coherence, with a weight of 50%;
 - Subcriterion B2 – Adequacy to the lines of investigation of the IO, with a weight of 30%;
 - Subcriterion B3 – Timeliness and innovation, with a weight of 10%;
 - Subcriterion B4 – Feasibility, with a weight of 10%.
- Criterion C – Interview, with a weight of 50%;
 - Subcriterion C1 – Proof of level of English, with a weight of 10%;
 - Subcriterion C2 – Adequacy of the candidate’s profile to the research activity, with a weight of 50%;
 - Subcriterion C3 – Defense of the work plan presented, with a weight of 40%.

For the purposes of the decision on the award of the grant, the candidates will be ordered according to the weighted average of the classification obtained in each of the three criteria, translated by the following formula:

$$\textbf{Final Classification} = (20\% \times A) + (30\% \times B) + (50\% \times C)$$

For tie-breaking purposes, the candidates will be ranked on the basis of the marks attributed of each of the evaluation criteria in the following order of precedence: criterion B, criterion A e criterion C.

Important notice for applicants with diplomas issued by foreign higher education institutions:

- Candidates with diplomas issued by foreign higher education institutions may apply and will be evaluated using the same criteria as candidates with diplomas issued by Portuguese institutions, provided that they present, in the application, proof of recognition of academic degrees and conversion of final classification for the Portuguese classification scale under the terms of the applicable legislation.

- Candidates with foreign diplomas who do not present proof of conversion from the final classification to the Portuguese classification will be evaluated with the minimum classification (10 points) in sub-criterion A.1.
- In any case, grant contracts with candidates with diplomas issued by foreign institutions will only be concluded upon presentation of proof of recognition of academic degrees and conversion of the final classification, as indicated above.

Candidates whose application is evaluated with a final grade lower than 13 points are not eligible for the grant.

7. Evaluation

The candidate evaluation panel is made up of the following elements:

- Professor Nuno Gonçalo de Carvalho Canas Mendes, ISCSP/ULisboa (coordinator of the panel);
- Professor Andrea Sofia da Cruz Valente, ISCSP/ULisboa
- Professor Isabel Alexandra de Oliveira David, ISCSP/ULisboa
- Professor Teresa Manuela Rebelo Fernandes de Almeida e Silva, ISCSP/ULisboa (Alternate)
- Professor Carla Margarida Barroso Guapo da Costa, ISCSP/ULisboa (Alternate)

The evaluation panel will assess the applications in accordance with the evaluation criteria contained in this Tender Opening Notice, weighing the assessment elements.

All panellists, including the coordinator, commit to respect a set of responsibilities essential to the evaluation process, such as the duties of impartiality, the declaration of any potential situations of conflict of interest and confidentiality. At all times during the evaluation process, confidentiality is fully protected and ensured in order to guarantee the independence of all opinions produced.

Panel members, including the coordinator, cannot be mentors or co-advisors of candidates with applications submitted to the competition.

A final evaluation form will be produced by the panel for each application, where the arguments that led to the classifications attributed to each of the evaluation criteria and sub-criteria are presented in a clear, coherent and consistent manner.

Minutes of the evaluation panel's meetings will be produced under the responsibility of all its members.

The minutes and their annexes must include the following information:

- Name and affiliation of all evaluation panel members;
- Identification of all excluded applications and the respective reasons;
- Final Assessment Sheets for each candidate;
- Provisional list of classification and ranking of candidates, in descending order of final classification, of all applications evaluated by the panel;
- CDI statements by all panellists;
- Possible delegation of votes and powers due to justified absence.

8. RESULT DISSEMINATION

The evaluation results are communicated via e-mail to the e-mail address used by the candidate indicated in the application.

9. DEADLINES AND PROCEDURES FOR PRIOR HEARING, COMPLAINT AND APPEAL

After communicating the provisional list of the evaluation results, candidates have a period of 10 working days to, if they wish, speak at the prior hearing of interested parties, pursuant to Articles 121 and following of the Code of Administrative Procedure.

The final decision will be rendered after the analysis of the pronunciations presented in the seat of the prior hearing of interested parties. A complaint may be lodged against the final decision within 15 working days, or, alternatively, an appeal may be lodged within 30 working days, both counting from the respective notification. Candidates who choose to submit a complaint must address their pronouncement to the member of the FCT Board of Directors with delegated competence. Candidates who choose to appeal must address the same to the FCT Board of Directors.

10. GRANT REQUIREMENTS

Research grant contracts are entered into directly with FCT.

The following documents must be sent, at the time of the eventual granting of the grant, for the purposes of its contractualization:

- a) Copy of the civil, tax and, where applicable, social security identification document(s)¹;
- b) Copy of the qualifications certificates of the academic degrees held;
- c) Presentation of the registration of recognition of foreign academic degrees and conversion of the respective final classifications to the Portuguese classification scale, if applicable;
- d) Work Plan;
- e) Document proving enrolment in one of the Doctoral Program identified in this Notice;
- f) Statement by the supervisor (s) assuming responsibility for supervising the work plan, under the terms of article 5-A of the Research Grant Statute (draft declaration made available by the FCT);
- g) Document proving the candidate's acceptance by the institution where the research activities will take place, guaranteeing the necessary conditions for its good development, as well as the fulfilment of the duties provided

¹ The availability of these documents may be replaced, at the option of the applicant, by face-to-face presentation to the funding entity, which will keep the elements contained in them that are relevant to the validity and execution of the contract, including civil, tax, and social security identification numbers, as well as the validity of the respective documents.

for in article 13 of the Research Grant Statute (draft declaration made available by the FCT);

h) Updated document proving compliance with the exclusive dedication regime (draft declaration made available by FCT).

The granting of the grant is still dependent on:

- Compliance with the requirements set out in this Opening Notice;
- The result of the scientific evaluation;
- Non-existence of unjustified non-compliance with the grantee's duties within the scope of a previous grant contract financed, directly or indirectly, by the FCT;
- FCT's budget availability.

Failure to deliver any of the documents necessary to complete the grant contracting process, within 6 months from the date of communication of the decision to grant the grant conditional, implies the expiry of said grant and the termination of the process.

11. FUNDING

Payment of grants will begin after the candidates return the duly signed grant contract, which must occur within a maximum period of 15 working days from the date of receipt.

The grants awarded under this call for proposals will be financed by FCT with funds from the State Budget and, when eligible, with funds from the European Social Fund, to be made available under PORTUGAL2020, through, in particular, the Northern Regional Operational Program (NORTE 2020), Regional Operational Program of the Center (Centro 2020) and the Regional Operational Program of Alentejo (Alentejo 2020), in accordance with the regulatory provisions established for this purpose.

12. GRANT COMPONENTS

Grant holders receive a monthly maintenance allowance in accordance with the table in Annex I of the RBI. The grant may also include other components, under the terms set out in article 18 of the RBI and for the amounts provided for in its Annex II.

All grant holders benefit from personal accident insurance in relation to research activities, supported by FCT.

All grant holders who are not covered by any social protection scheme can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, under the terms of the Code of Contributory Schemes of the Social Security System, with the FCT assuring the charges resulting from contributions under the terms and within the limits set out in article 10 of the EBI.

13. GRANT COMPONENT PAYMENTS

Payments due to the grantee are made by bank transfer to the account identified by the grantee. Payment of the monthly maintenance allowance is made on the first working day of each month.

Payments for the registration, enrolment or tuition fees are made by FCT directly to the national institution where the grant holder is enrolled or enrolled in the doctorate.

14. GRANT RENEWAL TERMS AND CONDITIONS

The renewal of the grant always depends on a request submitted by the grantee, within 60 working days prior to the start date of the renewal, accompanied by the following documents:

- Opinions issued by the supervisor/s and the host entity/ies on the monitoring of the grant holder's work and the evaluation of his/her activities;
- Updated document proving compliance with the exclusive dedication regime;
- Document proving the renewal of enrollment in the cycle of studies leading to the doctorate degree.

15. INFORMATION AND PUBLICITY OF THE FINANCING GRANTED

In all R&D activities directly or indirectly financed by the grant, namely, in all communications, publications and scientific creations, as well as theses, carried out with the support provided for in the grant, mention must be made of financial support from FCT and the Fund European Social Program, namely through the North Regional Operational Program (NORTE 2020), the Center Regional Operational Program (Centro 2020) and the Alentejo Regional Operational Program (Alentejo 2020). For this purpose, the insignia of the FCT, MCTES, ESF and EU must be inscribed in the documents referring to these actions, in accordance with the graphic standards of each operational programme.

The dissemination of research results funded under the RBI must comply with the open access rules for data, publications and other research results in force at the FCT.

In all grants, and in particular in the case of actions supported by community funding, namely from the ESF, monitoring and control actions may be carried out by national and community bodies in accordance with the applicable legislation in this matter, with the grant holders being obliged to of collaboration and provision of the requested information, which covers the carrying out of surveys and evaluation studies in this area, even if the grant has already ended.

16. NON-DISCRIMINATION AND EQUAL ACCESS POLICY

FCT promotes a policy of non-discrimination and equal access, whereby no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty on grounds, in particular, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, social origin or condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic or racial origin, territory of origin, language, religion, political or ideological beliefs and affiliation union.

17. APPLICABLE LAWS AND REGULATIONS

The Call is governed by this Opening Notice, by the FCT Research Grant Regulations, approved by Regulation No. 950/2019, published in the II Series of the DR of December 16, 2019, by the Research Grant Holder Statute approved by Law No. 40/2004, of August 18, as amended, and by all other applicable national and EU legislation.