



INSTITUTO SUPERIOR  
DE CIÊNCIAS SOCIAIS  
E POLÍTICAS  
UNIVERSIDADE DE LISBOA

**PUBLIC NOTICE FOR THE ATTRIBUTION OF A RESEARCH GRANT (BI), FOR A BACHELOR'S DEGREE HOLDER, UNDER THE R&D UNIT UIDB/00713/2020, TO BE DEVELOPED IN THE CENTRE FOR PUBLIC ADMINISTRATION AND PUBLIC POLICIES (CAPP) OF THE INSTITUTE FOR SOCIAL AND POLITICAL SCIENCES OF THE UNIVERSITY OF LISBON (ISCSP-ULISBOA)**

It is available an application for the attribution of one (1) Research Grant (BI), for a bachelor's degree holder, from August 12<sup>th</sup> to August 26<sup>th</sup> of 2024, under the R&D Unit UIDB/00713/2020, to be developed in the Centre for Public Administration and Public Policies (CAPP) of the Institute for Social and Political Sciences of the University of Lisbon (ISCSP-ULisboa).

**Scientific Area:**

International Relations.

**Admission requirements (cumulative):**

- Bachelor's Degree in International Relations;
- Frequency of a Master's degree in International Relations.

**Working plan:**

- Support for the development of activities foreseen within the scope of ongoing projects at CAPP;
- Support for the preparation of new applications for research projects;
- Support in the preparation of scientific reports of the unit;
- Support for the implementation of CAPP's promotion and training activities;
- Support in the production of databases with outputs from the unit as well as the analysis of the respective productivity indicators.

**Legislation and regulations:**

Research Fellowship Statute, approved by Law n.º 40/2004, of August 18<sup>th</sup>, in its current wording, amended by Decree-Law n.º 123/2019, of August 28<sup>th</sup>.

Regulation of Research Grants of the Fundação para a Ciência e a Tecnologia (FCT, I.P.), in its current wording, approved by Regulation No. 950/2019, of December 16<sup>th</sup>; <https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt> or as published in DRE: <https://dre.pt/application/file/a/127230968>.

Regulation of Research Grants of the University of Lisbon, in its current wording, approved by Order No. 8061/2022, of July 1<sup>st</sup>; <https://www.ulisboa.pt/vista/docs/regulamentos/all> or as published in DRE: <https://dre.pt/dre/detalhe/doc/8061-2022-185504041>.

**Workplace:**

The activities will be developed in CAPP of ISCSP-ULisboa, under the scientific supervision of Professor Sónia Margarida Pedro Sebastiao.

**Grant duration:**

The grant will last until December 31<sup>st</sup> 2024, expected to start on October 1<sup>st</sup> of 2024, and may be renewed under the terms foreseen in Regulation of Research Grants of FCT an University of Lisbon. The maximum duration of the contract to be established between ISCSP-ULisboa and the selected applicant is entirely linked to the duration of the project being on its basis, not exceeding its duration.

**Monthly Maintenance Allowance:**

The amount of the monthly maintenance allowance corresponds to € 990.98, according to the current table of values of grants awarded directly by FCT, I.P. ([www.fct.pt/apoios/bolsas/valores](http://www.fct.pt/apoios/bolsas/valores)). To the value of the monthly subsidy is added the payment of the charges resulting from the contributions that fall on the first of the steps referred to in article 36 of Decree-Law n.º 40/89, of February 1<sup>st</sup>, regarding the Voluntary Social Insurance, whose adhesion is the responsibility of the fellow.

**Selection Methods:**

Applicants will be ranked on a scale from 0 to 100 values.

The selection of candidates will be based on the Curricular Evaluation (50%) and the Interview (50%).

1. The curricular evaluation will be weighed as follows:

- a) Academic background (5%);
- b) Proven experience in the management of research project activities (10%);
- c) Proven experience in supporting the preparation of scientific reports and their data collection and analysis (10%)

2. The interview will be weighed as follows:

- a) Adequacy of the candidate's profile (25%);
- b) Knowledge about the process of operation of scientific research units (25%).

No candidate should be privileged, benefited, impaired, or deprived of any right or exempted of any duty on the basis of, namely, ancestry, age, gender image or identity, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced

working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, religion, political or ideological convictions and union trade membership.

**Jury:**

President: Sónia Margarida Pedro Sebastião, Full Professor of ISCSP-ULisboa;  
1<sup>st</sup> Effective Vowel: Romana do Carmo Lança Xerez, Associate Professor of ISCSP-ULisboa;  
2<sup>nd</sup> Effective Vowel: Ana Lúcia da Silva Romão, Associate Professor of ISCSP-ULisboa;  
1st Substitute Vowel: Alice Maria Quelhas Lima Donat Trindade, Associate Professor of ISCSP-ULisboa;  
2nd Substitute Vowel: Maria Isabel Soares Carvalho, Associate with Aggregation Professor of ISCSP-ULisboa.

**Notification Process of Results:**

The final results of the evaluation will be publicized on an alphabetically ordered list, posted in a visible and public place of ISCSP-ULisboa. The approved candidate will be notified by email.

**Application date:**

The application is available from August 12<sup>th</sup> to August 26<sup>th</sup> of 2024.

**Application presentation:**

The applications must be formalized, mandatorily, accompanied by the following documents:

- a) Application letter with the identification of the candidate and procedure to which it relates;
- b) Documents proving that the candidate meets the admission requirements, namely a copy of the qualification certificate of the Bachelor's degree, with final average obtained;
- c) Detailed *Curriculum Vitae*;
- d) Document proving enrolment in the master's degree;
- e) Declaration under oath that there is no professional or service provision activity that violates the duty of exclusive dedication;
- f) Copy of the civil identification document and, whenever applicable, copy of the proof of residence permit or other legally equivalent document;
- g) Motivation letter;
- h) Documents proving compliance with admission requirements;
- i) Other supporting documents considered relevant for the application process.

Academic degrees obtained in foreign countries require registration by a Portuguese Institution, in accordance with Decree-Law n.º 66/2018, of August 16<sup>th</sup>, and Ordinance n.º 33/2019, of January 25<sup>th</sup>. The presentation of the certificate is mandatory for the signing of the contract. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>.

Failure to submit the documents referred to in paragraphs a) to f) automatically determines the non-admission to the procedure.

Applications (formalized with all the aforementioned documentation) must be sent to the email [recrutamento@iscsp.ulisboa.pt](mailto:recrutamento@iscsp.ulisboa.pt), with a limit of three files in non-editable electronic format (pdf).

Institute of Social and Political Sciences, on August 9<sup>th</sup> of 2024

The President,

Ricardo Ramos Pinto  
Full Professor