



INSTITUTO SUPERIOR
DE CIÊNCIAS SOCIAIS
E POLÍTICAS
UNIVERSIDADE DE LISBOA

PUBLIC NOTICE FOR THE ATTRIBUTION OF A RESEARCH GRANT (BI), FOR A BACHELOR'S DEGREE HOLDER, TO BE DEVELOPED IN THE CENTRE FOR PUBLIC ADMINISTRATION AND PUBLIC POLICIES (CAPP) OF THE INSTITUTE FOR SOCIAL AND POLITICAL SCIENCES OF THE UNIVERSITY OF LISBON (ISCSP-ULISBOA)

It is available an application for the attribution of one (1) Research Grant (BI), for a bachelor's degree holder, from April 14th to April 29th of 2025, under the R&D Unit UIDB/00713/2025, to be developed in the Centre for Public Administration and Public Policies (CAPP) of the Institute for Social and Political Sciences of the University of Lisbon (ISCSP-ULisboa).

Scientific Area:

Social Service or Social Policy.

Admission requirements (cumulative):

- Bachelor's in Social Service;
- Frequency of a Master's degree in Social Policy
- Participation in research projects in the area of public housing policies.
- MaxQDA knowledge

Working plan:

- Collaborate in the administrative organisation and development of the CAPP ISCSP-ULisboa research project - "Communication of Health Public Policies in Portugal - ComHealthPPP";
- Support and collaboration in the development of research reports, preparing scientific dissemination processes (articles) and disseminating research to specific audiences in the area of housing policies;
- Collaboration in the collection, analysis and discussion of data from deliberative groups; interviews, focus groups and systematic literature review;
- Supporting the organisation of workshops, conferences and website management;
- Supporting the preparation of policy briefs;
- Supporting the research and analysis of literature reviews;
- Supporting the elaboration of the 'youth housing commitment charter';
- Comparative analysis of ecosocial housing policies in southern European countries (Portugal, Spain, Italy and Greece).

Legislation and regulations:

Research Fellowship Statute, approved by Law n.º 40/2004, of August 18th, in its current wording, amended by Decree-Law n.º 123/2019, of August 28th.

Regulation of Research Grants of the Fundação para a Ciência e a Tecnologia (FCT, I.P.), in its current wording, approved by Regulation No. 950/2019, of December 16th; <https://www.fct.pt/apoios/bolsas/regulamento.phtml> or as published in DRE: <https://dre.pt/application/file/a/127230968>.

Regulation of Research Grants of the University of Lisbon, in its current wording, approved by Order No. 8061/2022, of July 1st; <https://www.ulisboa.pt/vista/docs/regulamentos/all> or as published in DRE: <https://dre.pt/dre/detalhe/doc/8061-2022-185504041>.

Workplace:

The activities will be developed in IO of ISCSP-ULisboa, under the scientific supervision of Professor Romana do Carmo Lança Xerez.

Grant duration:

The grant will last 12 months, expected to start on June 1st of 2025, and may be renewed under the terms foreseen in Regulation of Research Grants of FCT, I.P. or a University of Lisbon. The maximum duration of the contract to be established between ISCSP-ULisboa and the selected applicant is entirely linked to the duration of the project being on its basis, not exceeding its duration.

Monthly Maintenance Allowance:

The amount of the monthly maintenance allowance corresponds to € 1 040,98, according to the current table of values of grants awarded directly by FCT, I.P. (www.fct.pt/apoios/bolsas/valores). To the value of the monthly subsidy is added the payment of the charges resulting from the contributions that fall on the first of the steps referred to in article 36 of Decree-Law n.º 40/89, of February 1st, regarding the Voluntary Social Insurance, whose adhesion is the responsibility of the fellow.

Selection Methods:

Applicants will be ranked on a scale from 0 to 100 values.

The selection of candidates will be based on the Curricular Evaluation (50%) and the Interview (50%).

1. The curricular evaluation will be weighed as follows:

- a) Advanced knowledge at the level of management and development of research projects in the area of Housing Policies (25%);
- b) Experience in interview analysis activities with the MaxQDA (15%);
- c) Experience and organisation of focus groups and deliberative forums (10%).

2. The interview will be weighed as follows:

- a) a) Adequacy of the profile of the candidates (25%);
- b) b) Motivation and experience to participate in the organization and implementation of research projects (25%).

No candidate should be privileged, benefited, impaired, or deprived of any right or exempted of any duty on the basis of, namely, ancestry, age, gender image or identity, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, religion, political or ideological convictions and union trade membership.

Jury:

President: Romana do Carmo Lança Xerez, Associate Professor of ISCSP-ULisboa;

1st Effective Vowel: Elvira Sofia Leite de Freitas Pereira, Associate Professor of ISCSP-ULisboa;

2nd Effective Vowel: Albino Pereira Guimarães da Cunha, Assistant Professor of ISCSP-ULisboa;

1st Substitute Vowel: Ana Cláudia Gaspar Esgaio, Assistant Professor of ISCSP-ULisboa;

2nd Substitute Vowel: Helena Mafalda Martins Teles, Assistant Professor of ISCSP-ULisboa.

Notification Process of Results:

The final results of the evaluation will be publicized on an alphabetically ordered list, posted in a visible and public place of ISCSP-ULisboa. The approved candidate will be notified by email.

Application date:

The application is available from April 14th to April 29th of 2025.

Application presentation:

The applications must be formalized, mandatorily, accompanied by the following documents:

- a) Application letter with the identification of the candidate and procedure to which it relates;
- b) Curriculum Vitae;
- c) Documents proving that the candidate meets the admission requirements, namely a copy of the qualification certificate of the Bachelor's degree, with final average obtained;
- d) Document proving enrolment on the Master's Degree in Social Policy;
- e) Motivation letter
- f) Copy of the civil identification document and, whenever applicable, copy of the proof of residence permit or other legally equivalent document;
- g) Documents supporting admission to the established requirements;
- h) Declaration under oath that there is no professional or service provision activity that violates the duty of exclusive dedication;
- i) Other supporting documents considered relevant for the application process.

Academic degrees obtained in foreign countries require registration by a Portuguese Institution, in accordance with Decree-Law n.º 66/2018, of August 16th, and Ordinance n.º 33/2019, of January 25th. The presentation of the certificate is mandatory for the signing of the contract. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>.

Failure to submit the documents referred to in paragraphs a) to h) automatically determines the non-admission to the procedure.

Applications (formalized with all the aforementioned documentation) must be sent to the email recrutamento@iscsp.ulisboa.pt, with a limit of three files in non-editable electronic format (pdf).

Institute of Social and Political Sciences, on April 11th of 2025

The President,

Ricardo Ramos Pinto
Full Professor