



INSTITUTO SUPERIOR
DE CIÊNCIAS SOCIAIS
E POLÍTICAS
UNIVERSIDADE DE LISBOA

PUBLIC NOTICE FOR THE ATTRIBUTION OF A RESEARCH GRANT (BI), FOR A BACHELOR'S DEGREE HOLDER, TO BE DEVELOPED IN THE INTERDISCIPLINARY CENTER FOR GENDER STUDIES (CIEG), UNIT UID/04304/2025 OF THE INSTITUTE OF SOCIAL AND POLITICAL SCIENCES OF THE UNIVERSITY OF LISBON (ISCSP-ULISBOA)

It is available an application for the attribution of one (1) Research Grant (BI), for a bachelor's degree holder, from February 9th to February 23rd of 2026, under the R&D Unit UID/04304/2025, to be developed in the Centre for Gender Studies (CIEG) of the Institute for Social and Political Sciences of the University of Lisbon (ISCSP-ULisboa).

Scientific Area: Gender Studies, Sociology, Communication Sciences

Admission requirements (cumulative):

1. Academic Background:
 - Bachelor's degree in Sociology, Communication Sciences, or related fields.
 - Frequency of a Master's degree in Social Sciences.
2. Technical Skills:
 - Proven experience in digital content management (websites and social media).
 - Knowledge of graphic design tools (e.g., Canva, Adobe Photoshop, Illustrator) and video editing (e.g., Premiere, Final Cut, or similar).
 - Basic knowledge of SEO and digital marketing strategies.
3. Languages:
 - Fluency in Portuguese (spoken and written).
 - Proven advanced knowledge of English (spoken and written).

Working plan:

1. Support for the CIEG Laboratory and Documentation Center:
 - Organization of materials in the Documentation Center.
 - Support in organizing and making available equipment for the CIEG Laboratory.
 - Support in managing events and activities promoted by the Laboratory and CIEG.
2. Support for Website Management and Updating:
 - Regular updating of content on the CIEG website, including news, events, publications, and other relevant information.
 - Creation of new pages or sections on the website, as needed.
 - Monitoring of website performance (e.g., Google Analytics) and implementation of improvements.
3. Social Media Management Support:
 - Planning and execution of communication strategies for CIEG's social media (e.g., Facebook, LinkedIn, YouTube).
 - Creation of visual and textual content for regular posts.
 - Monitoring and analysis of social media performance metrics, with periodic reports.
4. Content Production Support:
 - Support in writing articles, press releases, and other promotional materials.
 - Support in the production of audiovisual materials (e.g., videos, podcasts) to publicize CIEG activities and projects.
5. Other Tasks:
 - Administrative and logistical support for CIEG activities.
 - Support for the organization of workshops, seminars, and conferences.

Legislation and regulations:

Research Fellowship Statute, approved by Law n.º 40/2004, of August 18th, in its current wording, amended by Decree-Law n.º 123/2019, of August 28th.

Regulation of Research Grants of the Fundação para a Ciência e a Tecnologia (FCT, I.P.), in its current wording, approved by Regulation No. 950/2019, of December 16th; <https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt> or as published in DRE: <https://dre.pt/application/file/a/127230968>.

Regulation of Research Grants of the University of Lisbon, in its current wording, approved by Order No. 8061/2022, of July 1st; <https://www.ulisboa.pt/vista/docs/regulamentos/all> or as published in DRE: <https://dre.pt/dre/detalhe/doc/8061-2022-185504041>.

Workplace:

The activities will be developed in ISCSP-ULisboa, under the scientific supervision of Professor Maria João Cunha.

Grant duration:

The grant will last 12 months, expected to start on May 1st of 2026, and may be renewed under the terms foreseen in Regulation of Research Grants of FCT an University of Lisbon. The maximum duration of the contract to be established between ISCSP-ULisboa and the selected applicant is entirely linked to the duration of the project being on its basis, not exceeding its duration.

Monthly Maintenance Allowance:

The amount of the monthly maintenance allowance corresponds to € 1 040,98, according to the current table of values of grants awarded directly by FCT, I.P. (Tabela_valores_SMM_2025.pdf). To the value of the monthly subsidy is added the payment of the charges resulting from the contributions that fall on the first of the steps referred to in article 36 of Decree-Law n.º 40/89, of February 1st, regarding the Voluntary Social Insurance, whose adhesion is the responsibility of the fellow.

Selection Methods:

Applicants will be ranked on a scale from 0 to 100 values.

The selection of candidates will be based on the Curricular Evaluation (50%) and the Interview (50%).

1. The curricular evaluation will be weighed as follows:

- a) Experience in producing multiplatform content (20%);
- b) Experience in science communication activities (20%);
- c) Experience working in teams and in an interdisciplinary environment (10%).

2. The interview will be weighed as follows:

- a) Suitability of the candidates' profiles (20%);
- b) Interest in the field of Communication and Gender Studies (15%);
- c) Motivation and experience for participating in activities supporting the CIEG Laboratory and Documentation Center and content production (15%).

No candidate should be privileged, benefited, impaired, or deprived of any right or exempted of any duty on the basis of, namely, ancestry, age, gender image or identity, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, religion, political or ideological convictions and union trade membership.

Jury:

President: Maria João Fonseca Leitão Cunha, Associate Professor of ISCS-ULisboa;

1st Effective Vowel: Maria Paula Pestana de Freitas da Silva Faria Campos Pinto, Associate Professor of ISCS-ULisboa;

2nd Effective Vowel: Fátima Maria de Jesus da Assunção, Assistant Professor of ISCS-ULisboa;

1st Substitute Vowel: Diana Miriam Mateus Maciel, Invited Assistant Professor of ISCS-ULisboa;

2nd Substitute Vowel: Bernardo Marques Soares da Cruz Coelho, Assistant Professor of ISCS-ULisboa.

Notification Process of Results:

The final results of the evaluation will be publicized on an alphabetically ordered list, posted in a visible and public place of ISCS-ULisboa. The approved candidate will be notified by email.

Application date:

The application is available from February 9th to February 23rd of 2026.

Application presentation:

The applications must be formalized, mandatorily, accompanied by the following documents:

- a) Application letter with the identification of the candidate and procedure to which it relates;
- b) Documents proving that the candidate meets the admission requirements, namely a copy of the qualification certificate of the Bachelor's degree, with final average obtained;
- c) Document proving enrolment on the Master's Degree in Social Sciences;
- d) Curriculum Vitae;
- e) Declaration under oath that there is no professional or service provision activity that violates the duty of exclusive dedication;
- f) Copy of the civil identification document and, whenever applicable, copy of the proof of residence permit or other legally equivalent document;
- g) Motivation letter
- h) Documents supporting admission to the established requirements;
- i) Other supporting documents considered relevant for the application process.

Academic degrees obtained in foreign countries require registration by a Portuguese Institution, in accordance with Decree-Law n.º 66/2018, of August 16th, and Ordinance n.º 33/2019, of January 25th. The presentation of the certificate is mandatory for the signing of the contract. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>.

Failure to submit the documents referred to in paragraphs a) to h) automatically determines the non-admission to the procedure.

Applications (formalized with all the aforementioned documentation) must be sent to the email recrutamento@iscsp.ulisboa.pt, with a limit of three files in non-editable electronic format (pdf).



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Institute of Social and Political Sciences, on February 6th of 2026

The President,

Ricardo Ramos Pinto
Full Professor